

THE BACHELOR OF ARTS IN SOCIOLOGY PROGRAM
 Department of Sociology
 Academic Rules and Guidelines for the Undergraduate Program
 (Effective School Year 2004-2005)

A. ADMISSION REQUIREMENTS

The following criteria shall govern the admission of students applying for the undergraduate program of Sociology from other programs and/or other schools:

Applicant to the Program	Academic Unites Earned	GWA	Other Criteria
Shiftees			
Within CSSP	30	2.25	Minimum Number of Units of Social Science Courses: 6 Minimum Social Science Average (SSA): 2.25
Within UP Diliman	30	2.25	Minimum Number of Units of Social Science Courses: 6 Minimum Social Science Average (SSA): 2.25
Transferees			
From other UP units	30	2.25	Minimum Number of Units of Social Science Courses: 6 Minimum Social Science Average (SSA): 2.25
From other schools	33	1.5	Minimum Number of Units of Social Science Courses: 6 Minimum Social Science Average (SSA): 1.5

Other Conditions

1. Minimum Residence Requirement in the Department of Sociology

The applicant must complete in the Department not less than 50 percent of all units required to complete the program including core courses in Sociological Theory and Methods.¹

2. Interview

Qualified applicants may be asked to appear for an interview prior to admission. The interview will be conducted during the period specified by the AB Committee.

¹ These core courses include Sociology 171, 172, 178, 179, 180, 181, 183, 188, and 200.

Failure to appear during the interview without valid justification may result in the forfeiture of his or her slot.

3. Application Period

The department accepts applications for shifting only once every academic year. All applications should be forwarded to the College Secretary's Office of the College of Social Sciences and Philosophy. The total number of slots available may vary depending on the department's available resources. All applicants who meet the minimum requirements will be evaluated and ranked by the department's undergraduate committee on the basis of their GWA.

B. RETENTION

1. Students in Good Academic Standing

The following retention rules shall govern all students in order to remain in the AB Sociology Program. They must:

- a. Obtain a grade of 3.0 or better for at least a total of twenty four (24 units each academic year including the summer term).
- b. Obtain a grade of 3.0 or better for at least 60 percent of the total number of units enrolled in for each semester.²
- c. Maintain a cumulative grade weighed average (GWA) of 2.25 or better each semester. However, a Sociology major with a GWA lower than 2.25 may still be retained in the program and considered to be in good standing provided that his/her Social Science Average (SSA) and Sociology Average (SA) are both 2.0 or better.

A student registered in the AB Sociology Program who complies with the above mentioned retention rules shall be considered in good academic standing.

Students on Probationary Status

The following students shall be placed on probationary status by the Department:

- d. Students who fail to meet the retention rules mentioned above
- e. Delinquent students as assessed by the Office of the College Secretary.

A student who fails to comply with the above mentioned retention rules shall be placed on probationary status only once for the entire duration of the student's residence in the Department of Sociology. Failure to again comply with the above mentioned retention rules will automatically lead to disqualification or dismissal from the program.

A student who fails to comply with the retention rules shall be retained in the program if he/she has only 24 units or less to finish the program provided that the student is able to comply with the College and University retention rules. In cases where the student is dismissed by the College or University, the College or University rule shall automatically supersede the Department rule.

² For the purpose of this rule, the following are not considered as passing grades: INC, DRP (except in the case of LOA and AWOL).

C. GRADUATION

A student who has completed and passed all course requirements in the AB Sociology curriculum and is cleared of any form of liability and accountability from the Department, College and University is considered a graduate of the AB Sociology Program.